



প্রাইম ইসলামী লাইফ ইন্স্যুরেন্স লিমিটেড
برائے اسلامی لائف انشورنس لمیٹیٹ
Prime Islami Life Insurance Limited

ISO 9001:2015
CERTIFIED

July 05, 2026

Office Order No.:97-2026

Mr. Md. Ismail (3191), Junior Officer, Finance & Accounts Dept., Head Office, Dhaka is hereby transferred to Policy Servicing Dept., City Service Centre, Dhaka as Docket Keeper.

Mr. Md. Ismail shall handover the overall charges to Kazi Masud Ahmed, SVP, Finance & Accounts Dept., Head Office, Dhaka

Mr. Md. Ismail is advised to report his joining to the DVP & Operation Incharge, City Service Centre, Dhaka along with Stationary Items allotted to him and release letter from his existing Dept., by 07-07-2026 with a copy to the HR & Administration Dept., Head Office, Dhaka.

Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

Copy forwarded to:

- Mr. Md. Ismail (3191), Junior Officer.

আর্থিক নিরাপত্তার সেতুবন্ধন



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Mahmudur Rahman Talukder
Executive Vice President
HR & ADMIN Department

Copy forwarded to:

- Mr. Md. Ismail (3191), Junior Officer.

C.C. to: for kind information:

1. The Chief Executive officer
2. The Additional Managing Director.
3. The AMD & Chief Financial Officer.
4. The EVP & Incharge, Policy Servicing & Claims Dept.
5. Kazi Masud Ahmed SVP, Finance & Accounts Dept.
6. The DVP & Operation Incharge, City SC.
7. Master file
8. Office Order file
9. Personal file

আর্থিক নিরাপত্তার সেতুবন্ধন